South Plains College
Dual Credit Update

Dual Credit Staff

Summer 2023

SOUTH PLAINS COLLEGE
DUAL CREDIT

Dual Credit Overview

What is Dual Credit? A system under which an eligible high school student enrolls in college course(s) and receives credit for the course(s) from both the college and the high school.

What courses are eligible?

1) Those in the core curriculum of the public institution of higher education providing the credit;
2) a career and technical education course; or
3) a foreign language course.

*No developmental education or remedial courses can be offered for dual credit.

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Dual Credit Overview (cont.)

Exception

Any course that is required to complete an Early College program…

- Any college course for dual credit offered as part of an early college program must be a core curriculum course of the public institution of higher education providing the credit, a career and technical education course, a foreign language course, or course that satisfies specific degree plan requirements leading to the completion of a Board approved certificate, AA, AS, AAS degree program, or FOS.

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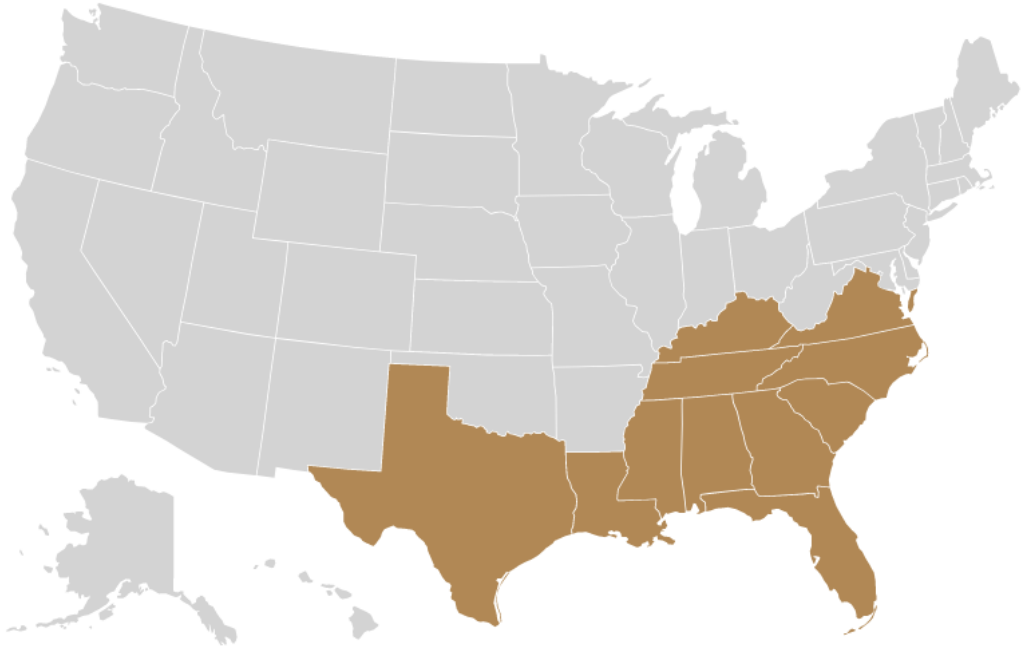
Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)



- Provides oversight of all higher education programs and courses that may be offered under different names such as “early college,” “dual credit,” or “concurrent enrollment.”
- SPC is required to document and identify high schools that offer 25-49%, then more than 50%, of a degree program.

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SACSCOC 10-Year Reaccreditation Process

- On-site review scheduled for September 18th – 21st, 2023.
- All high schools which offer dual credit, are considered an off-campus instructional site.

- The site visit team will review instructor CVs and credentialing materials, course syllabi, etc.
- High school visits will be scheduled in July. Preparation meetings will be scheduled accordingly, before the on-site time arrives in September.

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Dual Credit – Instructional Requirements

Curriculum

- The college must ensure that a dual credit course and the corresponding course offered at the main campus of the college are equivalent with respect to curriculum, materials, instruction, and method/rigor of student evaluation.
- “A college course is a college course, regardless of where, how, and to whom it is offered.”

Faculty

- Faculty must meet the same standards and approval procedures used by the college to select faculty responsible for teaching the same courses at the main campus of the college.
- The college shall supervise and evaluate instructors of dual credit courses using the same procedures used for faculty at the main campus of the college.
- The instructor of record actually teaches the course – not in name only, nor a graduate assistant. Faculty roster forms are submitted to SACS for review during re-accreditation process.

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Dual Credit – Credentialing

Who is eligible to teach?

Academic Transfer – Master's degree with at least 18 graduate hours in the teaching discipline.

Career and Technical Education – Either a bachelor's degree in the teaching discipline or an associate's degree with demonstrated competencies in the discipline.

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Career and Technical Education Update

Articulated Credit vs. Dual Credit

- Cost
- Immediately Transcripted
- Transferable

Summer Workshops and On-Campus Training

- During workshops, technical program coordinators and faculty provide teachers a list of sequential courses, which will count toward program certificate/degree.
- Technical program coordinators and faculty provide course content for every course that an instructor has been approved to teach, in order to guarantee course equivalency.
- Dual Credit instructors **must** teach college-level material and cover all required content, preparing students for more advanced courses, following high school graduation.

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Updates from the 88th Texas Legislature

- Community College Finance Reform

  Credentials of Value

  Increased support for non-credit, workforce programs.

  Support of economically & educationally disadvantaged students

  “Financial Aid” for Dual Credit

  New outcome metric – students who complete at least 15 SCH in dual credit courses

- HB 8

  Financial Aid for Swift Transfer (FAST) – new financial aid program that would allow “educationally disadvantaged” students to enroll in dual credit classes at no cost to them.

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Registration Review

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Dual Credit Eligibility

Student Eligibility

Demonstration of college readiness via TSIA or through an exemption.

- ACT
- SAT
- Algebra II STAAR EOC
- English III STAAR EOC

Other option – use a waiver to satisfy dual credit eligibility requirements (not college readiness)

- English II STAAR EOC
- Algebra I STAAR EOC (plus passing grade in Algebra II course)
- PSAT/NMSQT

Not required for dual credit courses contained in a Workforce Education Level 1 Certificate.
*College Prep Waiver/Texas College Bridge cannot be used by students while in high school.

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Dual Credit Eligibility (cont.)

TSI Exemption Scores			
TSIA2			
Math		950 -**or**- 910 + 6 diagnostic	
ELAR (Reading & Writing)		945 + 5 essay -**or**- 910 + 5 essay + 5 diagnostic	
ACT Tested on or after 2/15/2023		**ACT**	
English + Reading Combined	40	English	19
Math	22	Math	19
		Composite	23
STAAR EOC		**SAT**	
English III	4000	EBRW	480
Algebra II	4000	Math	530

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Dual Credit Eligibility (cont.)

Temporary TSIA2 Waiver Scores			
STAAR EOC*		PSAT/NMSQT**	
English II	4000	Evidence Based Reading & Writing (EBRW)	460
Algebra I + **must have completed Algebra II with passing grade**	4000	Mathematics	510

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Recent College Readiness Changes

As of Fall 2022…

TSI English Language Arts & Reading (ELAR) required -

All college-level ENGL courses;

BIOL 1406, 1407, 1411, 1413, 1414, 2401, 2404, 2420;

*Not BIOL 1408 & 1409 (Biology for Non-Science Majors)

Required for admission into certain restricted programs – e.g., EMS

TSI Mathematics required -

All college-level MATH courses;

BIOL 2401 (A&P I) & 2420 (Microbiology)

Courses that are no longer restricted -

All ANTH, ARTS, BCIS, CHEM, GOVT, HIST, HUMA, MUSI, PSYC, SOCI, SPCH - will no longer require demonstration of college readiness (they will all be TSI non-liable courses).

All course pre-requisites must still be met…see here: https://www.southplainscollege.edu/admission-aid/apply/dualcredit/Courses.php

Ex) Completion of college-level math or CHEM-1406 before enrolling in CHEM-1411; Pass TSI ELAR before enrolling in EDUC-1301 (Intro to the Teaching Profession).

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Registration Steps

1. Complete an Online Admission Application
   (apply.southplainscollege.edu)
2. Students Consult High School Counselor
   Students receive an enrollment form to submit to the dual credit office or are included on the district's enrollment spreadsheet.
3. Submit High School Transcripts
4. Testing/Score Documentation (as needed).

Testing Reminders

- Please make sure students complete the PAA – this is a state requirement.
- No electronics in the testing space – no phones, smart watches or calculators.
- Please do not start or stop tests for students…
- Please include all diagnostic scores, when submitting testing documentation – students can still become college ready, if diagnostic scores are high enough!

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Communication Plan – 2023-2024

Communication Plan

August/September 2023	October 2023	November 2023	December 2023
• Schedule in-person new student orientation • Schedule admission application drives and provide registration assistance • Payment reminder	• Reach out to currently enrolled students to schedule an advising appointment • Retention initiatives • Provide admission application drives • Provide FAFSA nights	• Reach out to currently enrolled students to schedule an advising appointment • Retention initiatives • Spring Registration Reminder	• Remind counselors and students to submit all documents for spring registration before winter break • Provide advising sessions • Visit with associate degree seekers to finalize schedules and degree plans
January 2024	**February 2024**	**March 2024**	**April 2024**
• Roll out online orientation • Payment Reminder • Schedule admission application drives and registration assistance	• Reach out to currently enrolled students to schedule an advising appointment • Retention initiatives	• Reach out to currently enrolled students to schedule an advising appointment • Retention initiatives • Reach out to seniors to schedule transition advising sessions • Schedule in-person new student orientation	• Complete transition sessions for seniors • Summer/Fall Registration Reminder • Complete advising sessions
May 2024	**June 2024**	**July 2024**	**August 2024**
• Provide advising sessions • Retention initiatives • Remind counselor/students to submit all documents before summer break • Payment reminder	• Retention initiatives • Payment reminder • Complete advising sessions • Schedule in-person new student orientation • Counselor & Adjunct Trainings	• Retention initiatives • Payment reminder • Complete advising sessions • Schedule in-person new student orientation • Counselor & Adjunct Trainings	• Registration Reminder • Payment Reminder • Counselor & Adjunct Trainings • Frequently reaching out to counselors with enrollment updates

Advising Overview

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Degree Requirements

Common Core – 42 semester credit hours that fulfill the general education requirements of degree programs on the associate degree or baccalaureate degree levels.

Core for an Associate of Arts Degree-Seeker

Communications Component Area (6 Hours) - ENGL 1301 & 1302

Mathematics (3 Hours)

Life & Physical Science (6 Hours)

Language, Philosophy & Culture (3 Hours)

Creative Arts (3 Hours)

American History (6 Hours)

Government (6 Hours)

Social/Behavioral Science (3 Hours)

Institutional Option (6 Hours)

Additional Requirements

PE (2 Hours)

Electives (16 Hours)

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Degree Requirements (cont.)

Difference between the Associate of Arts & Associate of Science?

Associate of Science requires an additional Mathematics course (for 6 total hours) and eight hours of Lab Sciences (traditionally designed for STEM majors).

The Associate of Science degree only allows 11 hours of elective credit – normally reserved for advanced math or science coursework.

One of the most difficult areas to navigate – choosing the correct math class…

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ASSOCIATE OF ARTS SAMPLE

REQ	COURSE	GRADE	TR CR	HRS
6	**010 Communications CR**			
	ENGL 1301 Composition I			3
	ENGL 1302 Composition II			3
3	**020 Mathematics CR***			
	MATH 1332 Contemporary Mathematics			3
6	**030 Life and Physical Sciences CR***			
	BIOL 1411 General Botany			4
	BIOL 1413 General Zoology			4
3	**040 Language, Philosophy, and Culture CR***			
	HUMA 1301 Introduction to Humanities			3
3	**050 Creative Arts CR***			
	ARTS 1301 Art Appreciation			3
6	**060 American History CR***			
	HIST 1301 United States History I			3
	HIST 1302 United States History II			3
6	**070 Government CR***			
	GOVT 2301/GOVT 2305 Federal Government			3
	GOVT 2302/GOVT 2306 Texas Government			3

REQ	COURSE	GRADE	TR CR	HRS
3	**080 Social/Behavioral Science CR***			
	ECON 2301 Principles of Macroeconomics			3
6	**090 Institutional Option CR***			
	SPCH 1315 Public Speaking			3
	BCIS 1305 Business Computer			3
	Degree Requirements			
2	**KINE Activity- 2 1SCH Courses***			
	KINE 1304 Fitness & Wellness			3
16	**Electives:**			
	ENGL 2332 World Literature I			3
	ENGL 2333 World Literature II			3
	SPAN 1411 Beginning Spanish I			4
	SPAN 1412 Beginning Spanish II			4
			0	61
	TOTAL REQUIRED 60		**Total:**	**61**

Instructional Plans

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South Plains College / Olton High School Coursework Alignment															
2023-2024															
HS Requirements	9th Grade				10th Grade				11th Grade				12th Grade		
	HS Course	*Fall*	*Spring*	*Summer*	*HS Course*	*Fall*	*Spring*	*Summer*	*HS Course*	*Fall*	*Spring*	*Summer*	*HS Course*	*Fall*	*Spring*
English (4)	English 1				English II				English III	ENGL 1301	ENGL 1302		English IV	ENGL 2332	ENGL 2333
Math (4)	Algebra I				Geometry				Algebra II				Pre-Calculus	MATH 1314-College Algebra	
Social Studies (3)	World Geography				World History				U.S. History	HIST 1301	HIST 1302		Fed. Govt. & Economics	GOVT 2305	ECON 2301
Sciences (4)	Biology				Chemistry				Physics				Other Science	BIOL 1411-Botany & BIOL 1413-Zoology	
Foreign Lang (2)	Spanish I				Spanish II				Spanish III	SPAN 1411	SPAN 1412				
Fine Arts (1)	Art or Music		ARTS 1301 or MUSI 1306												
PE (1)	P.E. / Equivalent					KINE 1304									
Technology (1)	BIM														
Speech (1)					Speech		SPCH 1315								
Electives (5)		EDUC 1300-Academic Strategies								PSYC 2301 or SOCI 1301	GOVT 2306				

The coursework alignment shows completion of a General Studies Associate of Arts, but some courses may vary according to degree in pursuit.

To book an advising appointment, click here: https://outlook.office365.com/owa/calendar/SouthPlainsCollegeDualCredit@southplainscollege.edu/bookings/

Art Martinez (last names A-K): amartinez@southplainscollege.edu or 806-716-2345.

Christa Henley (last names L-Z): chenley@southplainscollege.edu or 806-716-2358.

Academic Suspension and Probation Policy

Dual Credit Students will be placed on Academic Probation at the end of any term that they do not earn a minimum of 2.00 cumulative GPA.

Students will then have a registration hold placed on their account.

What should Dual Credit students do that have a probation hold?

- Contact their high school counselor;
- Complete a Dual Credit Academic Probation Packet (on the SPC Dual Credit webpage)
- Schedule a conference call between student, counselor and staff member from the Dual Credit Office for advisement, hold removal and enrollment.

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Advising Case Studies

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Process and Policy Changes - 2023-2024 Academic Year

- Enrollment Changes
  - Spreadsheet
  - Changes to Drop Process (submit electronically to dual credit office at dualcredit@southplainscollege.edu)
  - Duplication of TSI score submissions
- Online Dual Credit Orientation – coming Fall 2023
- Online Contact Information Form is available!
- New Course Offerings
  - Year-long College Algebra
  - Online Biology
  - Hybrid Chemistry – online lecture/face-to-face labs
  - Criminal Justice (online)
  - Spanish (online)
  - Hybrid Physics (coming Spring 2024)
- OER Requirement for SPC Dual Credit – coming Fall 2024
- Blackboard Observer Access
- Communication Plan & Targeted Outreach
- College Prep Training – at Region 17 on Friday, Sept. 8th

(Registration available online at https://txr17.escworks.net/default.aspx)

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Disability Services

- Whether the student is taking the course in their own high school classroom, online, or at an SPC campus, the student must disclose their diagnosed disability(ies) to Disability Services in order to receive classroom accommodations.

- A school counselor or representative may assist students in completing an accommodations application and submitting all required documentation through the AIM portal on the Disability Services webpage – reminder: all documents MUST be signed and dated by the student.

- The dual credit student requesting accommodations is required to meet with Disability Services, in order to receive reasonable accommodations that are established for the student wanting to take college-level coursework.

- **Keep in mind** - in college-level courses, curriculum cannot be modified for students with disabilities. Dual Credit students are expected to demonstrate the same level of understanding of all course material and meet the same minimum skill performance standards as every other student in the college class. High school IEPs and 504 plans cannot be applied at the college level…

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Blackboard Observer

- Available after the census date of each term (e.g., September 13th for Fall 2023) to view your dual credit students' course averages and participation.
- Your high school login credentials will be provided to you by the Dual Credit Office.
- You will receive a "back-door" link to access Blackboard Observer after the census date for each term.
- Please check regularly to ensure student interventions are accomplished in a timely manner and whether refunds or drop options are still available.
- If you assign this task to your facilitators, we encourage them to report to you on a weekly basis.

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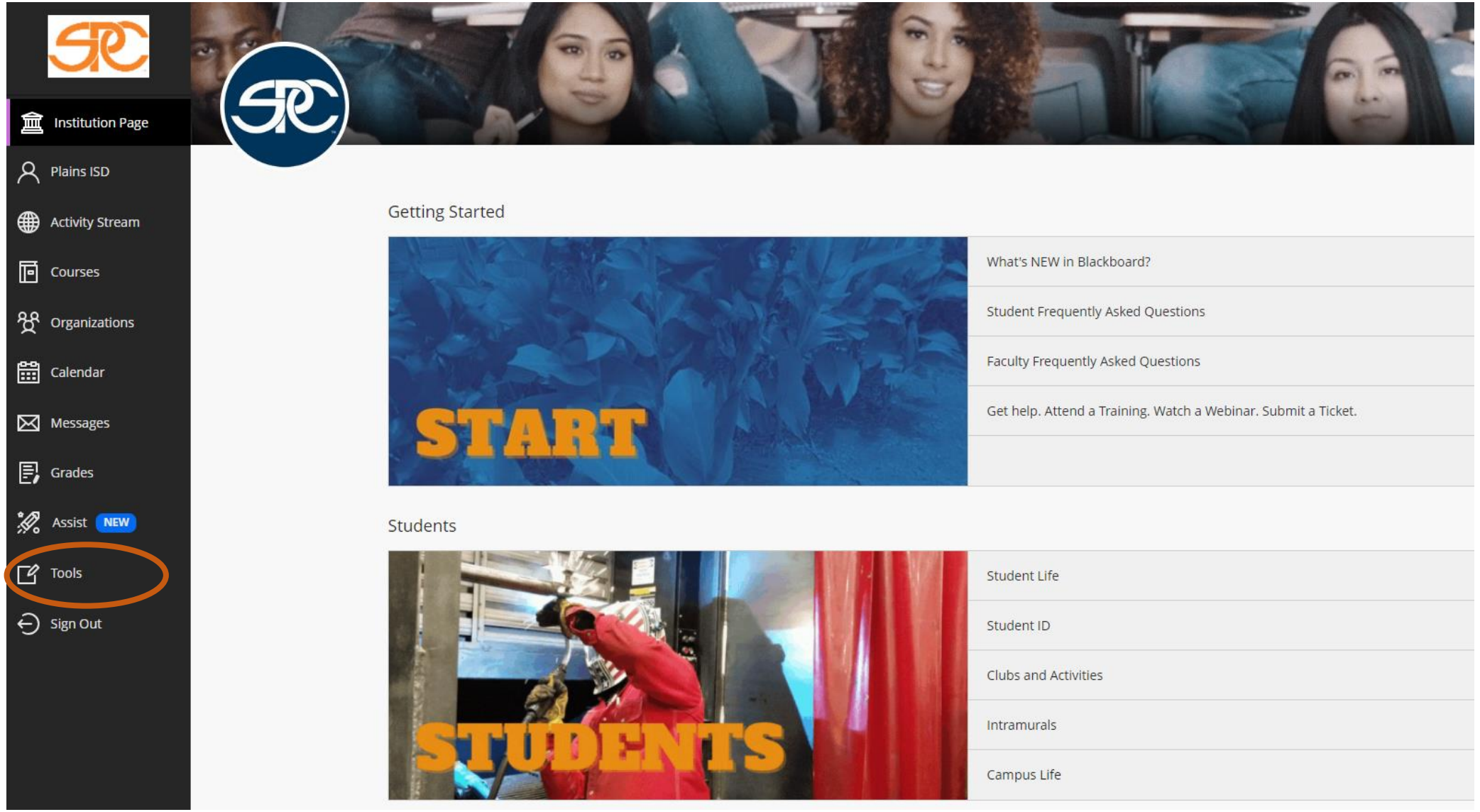
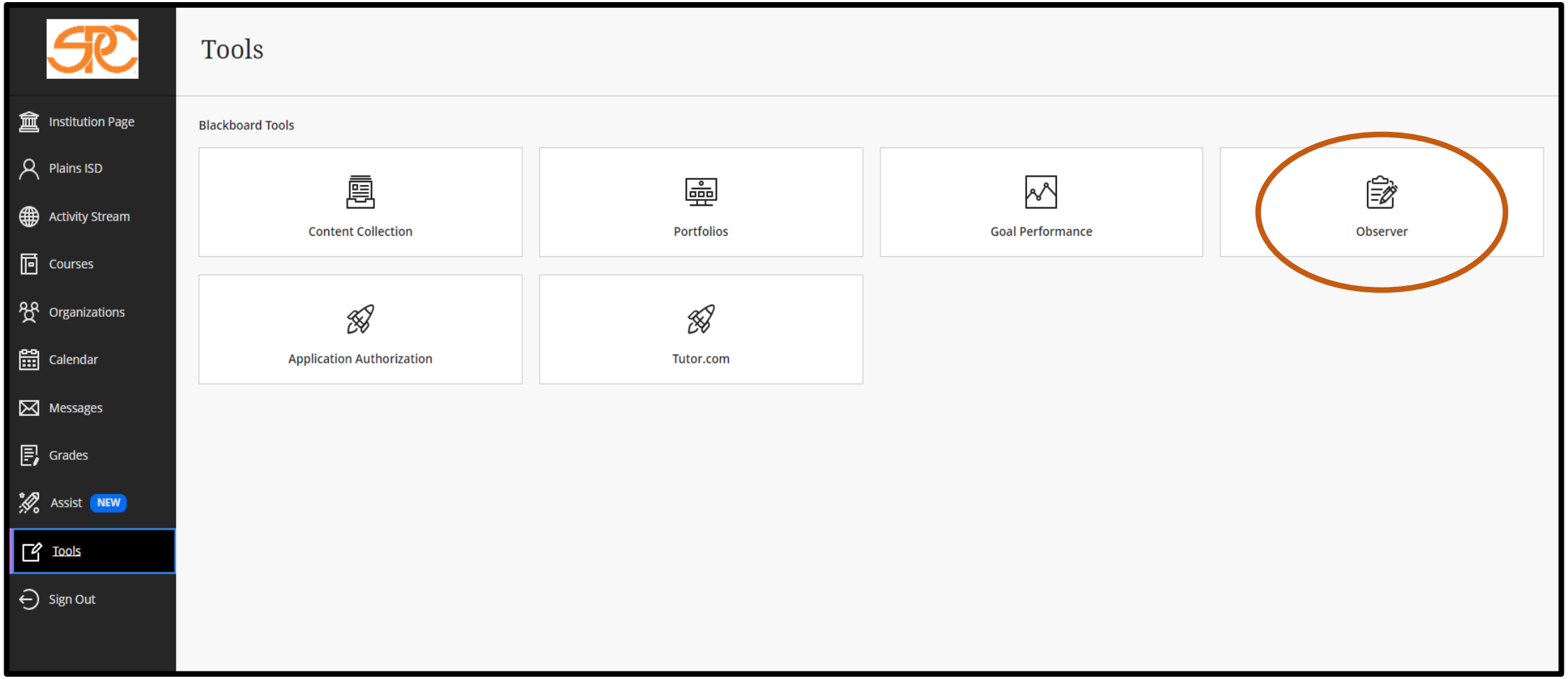
Blackboard Observer Access



Blackboard Observer (cont.)



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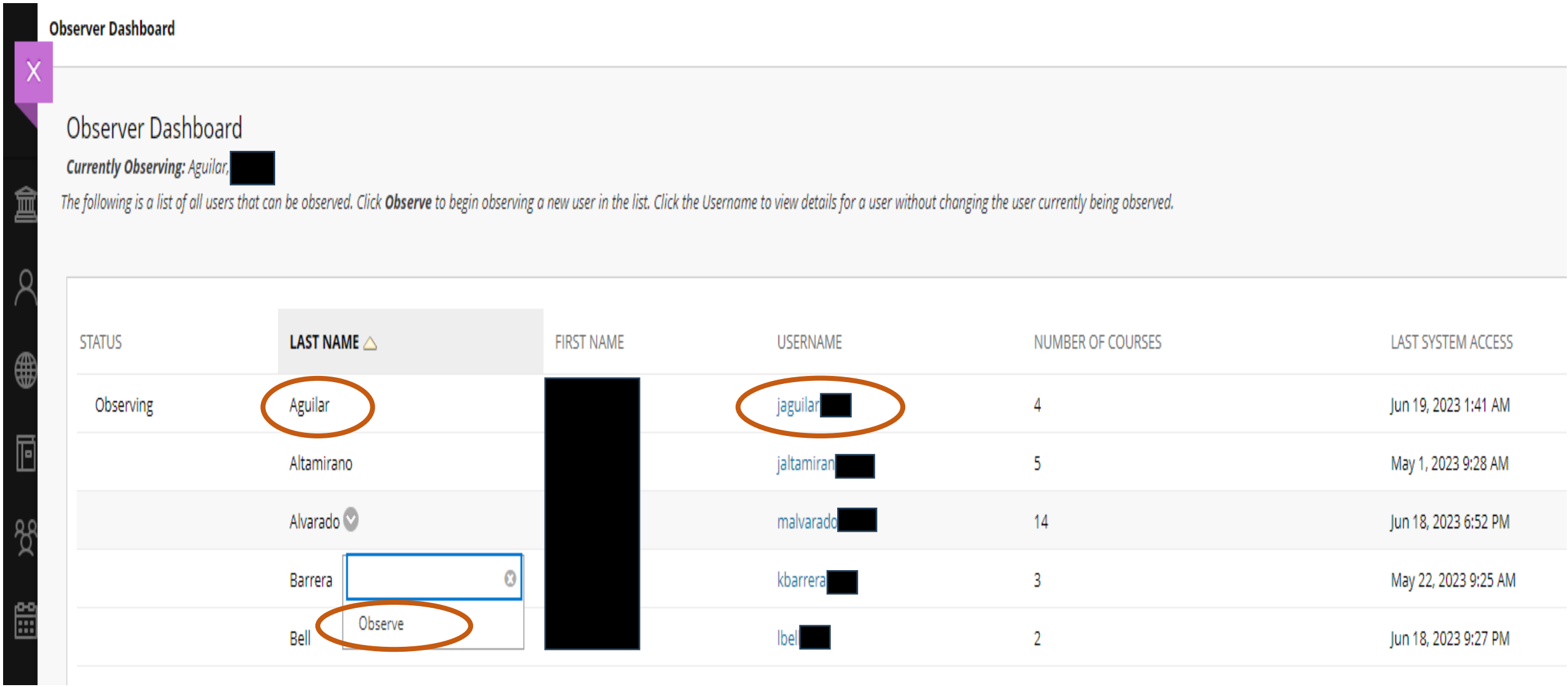

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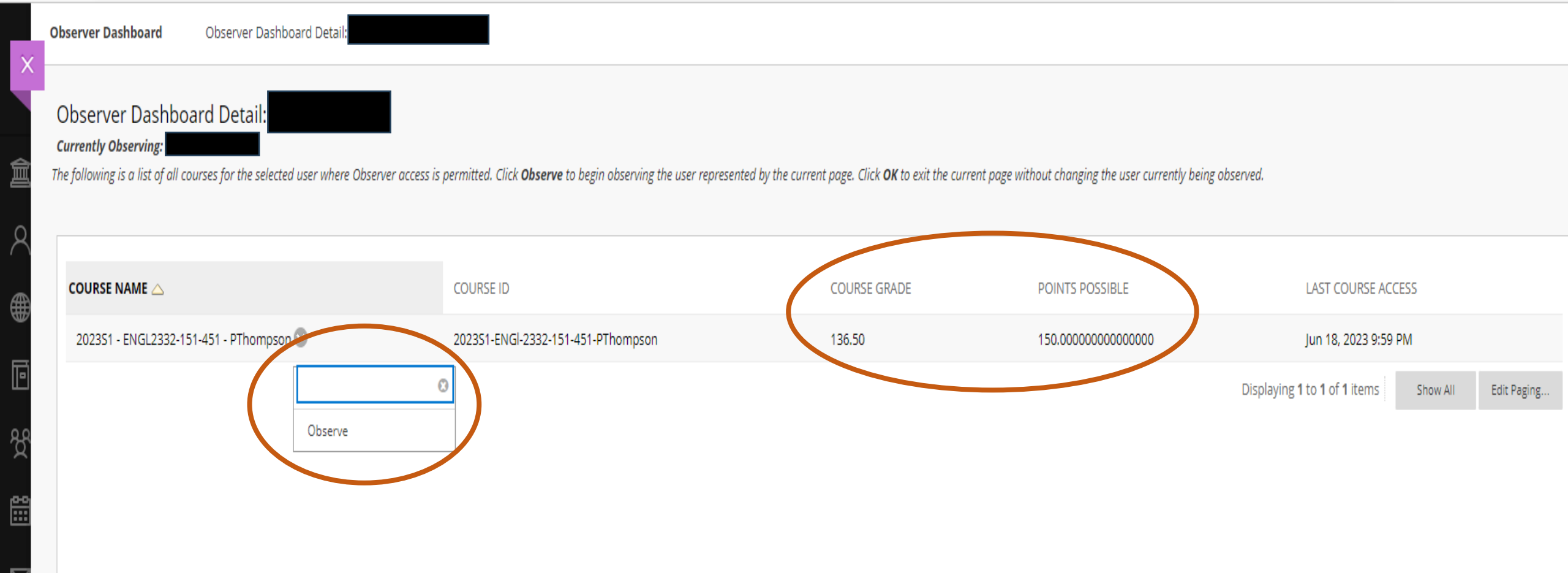

Early Alert Process

- SPC Faculty voluntarily report information for students who have missed due dates, are behind on assignments, or have not completed exams.

- Dual Credit Academic Advisors will reach out to students once alerts are reported to the Dual Credit office.
- Dual Credit staff will simultaneously reach out to the appropriate counselor and/or coordinator, when they contact students directly.

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Open Educational Resources (OERs)

Text and course materials that are free to students.

Courses that have adopted an OER

HIST-1301
PSYC-2301 & 2314

Instructions on how to access these free online textbooks/course materials will be in each student's Blackboard on August 24th (the date when courses become available for the Fall 2023 semester).

Fall 2024 – Internal deadline to require that all SPC dual credit courses utilize OERs.

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Inclusive Access

Text & course materials are included in students' bills and automatically appear in Blackboard when courses become available on August 24th.

Used for the following courses

ARTS-1301

BCIS-1305

BIOL-1411

CRIJ-1301

ECON-2301 & 2302

ENGL-1301 & 1302

HECO-1322

HIST-1302

HITT-1305

HUMA-2319 & 2323

KINE-1304

MATH-1342

SOCI-1301, 1306 & 2340

SPCH-1315

- **Students may opt-out by the 12th class day – September 13th**
- **Email pwells@texasbook.com to opt-out and receive a refund.**

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Purchasing Textbooks or Access Codes

- Visit https://www.sp-levbookstore.com/home for information or to buy online.
- Visit the Levelland Campus or Reese Center Bookstore to make purchases.
- Take note of whether the textbook is “optional” or “required”.
- Next to the text title, you will see “w/Access” or “w/MyLab”, etc. if an access code is required.

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Business Office – Payment Plans

Payment Plans

- $30 Non-refundable fee
- Payment Plans are not available after September 1st.

Option 1 -

25% down payment available between June 9th and August 24th - with 25% due on September 15th, October 6th, and November 3rd.

Option 2 -

50% down payment available between June 9th and September 1st - with 25% due on October 6th, and November 3rd

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Business Office – Tuition Waivers

Tuition Waivers

If eligible, these funds will cover the cost of dual credit tuition (but not books or supplies…).

Foster Care & Adoption Waivers - students will need to submit required documentation from the Texas Department of Family and Protective Services to the Dual Credit Office.

Hazlewood & Veterans' Benefits - contact Ms. Vivian Sanchez in the Financial Aid Office at (806) 716-2361 or vsanchez@southplainscollege.edu.

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Business Office – Payment Spreadsheets

Covering Student Costs

- Sponsorship lists can be submitted directly to the Business Office (businessoffice@southplainscollege.edu). Deadline is Monday, August 28th.
- As a reminder, each sponsorship list must include each student's name, SPC ID number, the course(s) they are enrolled in, and the amount being covered by the district.
- Let us know if you need assistance compiling your list!

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Dual Credit Stipends

Faculty and counselor stipends are based on class enrollments as of the College's official census date (the 12th class day) of each semester – September 13th for the Fall of 2023.

New dual credit coordinators will need to complete a W-9 form.

Schools with **multiple coordinators** will have their stipend amount divided equally.

- One disbursement for fall semester – after census date.
- Checks are mailed to the current address on file.
- Please complete an ACH form, if you prefer direct deposit.

Enrollment	Stipend
1-10	$100
11-25	$150
26-50	$200
51-75	$300
76-100	$400
101-125	$500
126-150	$600
151-175	$700
176-200	$800
201-225	$900
226-250	$1,000

Important Dates

August 28th - First day of class.
(Blackboard will be made available to students Thursday, August 24th).

September 1st - Last day to add an ITV or online class.
(End of the first week of class).

September 5th – Dual credit payment deadline.
September 13th - The12th class day; serves as the College's official census date.
(Last day to enroll in a dual credit course that's being offered at a high school
Location).

For students who register before August 28th - payment is due no later than close of business on August 28th.

For students who register after August 28th - payment will be due that same day of registration.

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Last Year in Review

Over 2,600 students enrolled in dual credit coursework this Spring semester – more than 500 of those students were enrolled in CTE dual credit courses.

Honor Cords (awarded for completing 24 Dual Credit hours with SPC)

- SPC had 381 students receive dual credit honor cords in May 2023.

Associate Degree Completers

- More than 45 dual credit students will receive their Associate degrees for the 22-23 AY.
- Dual Credit Honor Stoles will be provided to students who participate in Commencement.

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Dual Credit Outreach

Please contact the Dual Credit office to schedule…

- Parent Night Presentations
- Student Presentations
- Academic advising sessions
- Assistance with the SPC Admissions application
- FAFSA Completion Nights

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DUAL CREDIT

Contact Us

Dual Credit Office Staff

Ryan Fitzgerald, Dean of Dual Enrollment & Distance Education

JimAnn Batenhorst, Dual Credit Coordinator

Christa Henley, Dual Credit Advisor

Arturo Martinez, Dual Credit Advisor

Vanessa Olivo, Dual Credit Specialist

Office Line: (806) 716-2340
Email: dualcredit@southplainscollege.edu

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