English 1302   Spring, 2022
COURSE SYLLABUS

COURSE TITLE: Composition II   **ENGL 1302** -201, -205, 213

INSTRUCTOR: Joseph Fly   E-MAIL: jfly@southplainscollege.edu

OFFICE: 313-B   PHONE: (806) 716 - 4634

OFFICE HOURS: **MW:** 8:30 – 9:30 & 12:15 – 1:00   **TTh:** 11:00 – 1:00   **Fri**. 8:30 – 10:00

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I.   **GENERAL COURSE INFORMATION**:

    A.   <u>COURSE DESCRIPTION</u>: ENGL 1302. (3:3:0) Composition II. Prerequisite: ENGL 1301. This course is a continuation of ENGL 1301 which includes an introduction to literature and collateral readings.

    B.   <u>PURPOSE OF THE COURSE</u>: English 1302 uses three of the main genres of literature- fiction, drama and poetry, to help students develop new writing skills, focusing on research to convey original ideas.

II.   **SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS**:

<u>REQUIRED TEXTS:</u>   *The Norton Introduction of Literature*, Kelly J. Mays, ed. Shorter 13ᵗʰ edition
           Proctorio: This is a program designed to minimize cheating on tests.

<u>COURSE ATTENDANCE</u>: Punctual and regular class attendance is required of all students attending South Plains College. There are no excused absences. Students are responsible for all class work covered during absences. Any student who misses two consecutive weeks will be dropped from the class. Anytime absences become excessive, and, in the instructor's opinion, minimum course objectives cannot be met, students may be dropped. (*SPC General Catalog*) However, students whose absenteeism becomes excessive should not count on the instructor to initiate the drop process. For this course, a total of **six (6) non-consecutive absences** is the maximum allowed. <u>Three (3) tardies equal one absence</u>. Tardies may be counted as absences if they are prolonged or excessive.

<u>ACADEMIC INTEGRITY</u>: The guidelines for academic integrity set forth in the current South Plains College catalog will be followed, but perhaps one specific category should be addressed here: plagiarism and cheating. According to the SPC catalog, "Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers." Failure to comply with this policy will result in a '**0**' (no credit) for the assignment and can result in an "F" for the course if circumstances warrant.

Except in extreme cases, disciplinary action in cases of cheating or plagiarism will be handled by and at the discretion of the instructor and, if necessary, in consultation with the department chairperson. Depending on the nature and the severity of the problem, individual instructors may assign penalties from zero for the assignment to an "F" in the course. Extreme cases may result in disciplinary action up to and including expulsion from South Plains College.

GRADING POLICY: Final course grades will be calculated using the following point system:

4 Quizzes @ 50 points each	= 200 points
20 Discussion Posts @ 15 points each	= 300 points
1 Research paper @ 100 points	= 100 points
1 Rough draft @ 50 points	= 50 points
1 Outline @ 50 points	= 50 points
1 Research paper @ 200 points	= 200 points
The Final Exam @ 100 points	= 100 points
TOTAL	**= 1000 points**

GRADING SCALE: 900 - 1000 = A   *Superior*
800 - 899 = B   *Above average*
700 - 799 = C   *Average*
600 - 699 = D   *Poor*
below 600 = F   *Unacceptable*

GRADING STANDARDS: Individual assignments have specific grading criteria, but this list outlines the basic grading standards.

- **Mechanics**. All assignments should follow the conventions of standard, written English, with emphases on grammar, spelling, punctuation and capitalization
- **On topic**. All papers must clearly follow the assigned topic. Paper which are off topic receive no credit (0).
- **Structure**. All papers should follow basic essay structure with an effective thesis, appropriate topic sentences and solid, academic research.
- **Content**. Papers are evaluated on how effectively ideas are communicated.

LATE WORK POLICY: *Late work is not accepted.* All writing assignments must be completed and turned in no later than the assigned due date.

- All papers must be completed and submitted by the assigned date and time.

- All tests must be completed and submitted by the assigned date and time.

- All discussion posts must be completed and submitted by the assigned date and time.

STUDENT RESPONSIBILITIES
1. Log into Blackboard *at least* twice a week.
2. Submit all assignments, responses, discussions, etc, by 11:55 pm, on the assigned due date.
3. **Read your SPC email every day.**
4. **Read all assignments carefully enough to ensure comprehension.**
5. Be sure to follow all the conventions of standard written English, both on written assignments and in email messages.
6. It is each student's responsibility to be able to use a computer and Blackboard.
7. It is each student's responsibility to ask for help when needed.
8. All written assignments must clearly follow the assigned topic.
9. Technology issues not originating with SPC or the content management system (Blackboard) are the responsibility of the student.

INSTRUCTOR RESPONSIBILITES:
1. Respond to all student emails within 24 hours
2. Maintain consistent office hours for student contact
3. Create clear objective-driven assignments
4. Double-check to make sure assignments and due dates are clear
5. Use clear grading standards and sufficient explanations when grading papers
6. Return all writing assignments within one week

ADA STATEMENT: "Students with disabilities, including but not limited to physical, psychiatric or learning disabilities, who wish to request accommodations in this class should notify the Special Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Coordinator of Special Services. For more information, call or visit the Special Services Office in Building 8.   Phone: 885-3048, ext 4675 or 4654. Link: *https://myspc.southplainscollege.edu/ICS/Students/FYI/*

TECHNOLOGY REQUIREMENTS:
In order to be successful in an online learning environment, students are required to have access to the following technologies:
- Computer with webcam
- High-speed Internet connection
- Web browser
- Blackboard account
- Word processing program (papers will only be accepted in .doc, .docx or .rtf format and must be formatted according to MLA standards)
Students should also be proficient in the following minimum technical skills:
- The ability to use a computer
- The ability to send an email
-The ability to update software and applications
- The ability to use MicroSoft Word for writing assignments

TECH SUPPORT: South Plains College offers technical support in a variety of ways. Check it out:
Link: http://www.southplainscollege.edu/information-for/current-spc-students/studentit.php
Call: Brooke Walker: 806.716.2180
Email: blackboard@southplainscollege.edu

COURSE OBJECTIVES
Upon successful completion of this course, a student will be able to:
1. Develop and practice writing skills that are academically and professionally essential, utilizing clear, logical and concise information.

2. Develop the skills necessary for writing a research paper, including:
a. Narrowing the focus to a manageable topic
b. Locating source material and taking accurate notes
c. Analyzing and evaluating material
d. Arranging and classifying material
e. Writing with clarity, accuracy and a sense of purpose
f. Correctly handling quotation and documentation.

3. Critically read an array of literature and evaluate it in terms of the ideas presented.
> a. Determine uses of standard vocabulary
> b. Interpret an assigned reading using literary theory

4. Read and discuss the play, *Hamlet, Prince of Denmark*. Demonstrate a good understanding of the plot, characters and themes.

5. Read and discuss assigned short stories. Demonstrate a good understanding of the material, and be able to explain the story using a variety of literary theories, including economic theory, historical analysis, feminism, and deconstruction.

6. Read and discussed assigned poems. Demonstrate an understanding of the themes, and be able to explicate each poem using a variety of rhetorical devices, including metaphors, similes, alliteration, etc.

7. Complete assigned tests and demonstrate mastery of the material.

ADDITIONAL HELPFUL LINKS:

SPC Library: http://www.southplainscollege.edu/information-for/current-spc-students/library.php

Testing Center: http://www.southplainscollege.edu/information-for/future-spc-students/futuretestingtsiinformation.php

Testing Center / Computer Labs: http://www.southplainscollege.edu/information-for/future-spc-students/futuretestingtsiinformation.php

Guidance and Counseling: http://www.southplainscollege.edu/information-for/current-spc-students/counseling-current.php

Financial Aid: http://www.southplainscollege.edu/information-for/future-spc-students/financial-aid.php

HEALTH AND WELLNESS: Any student needing individual counseling for issues such as depression, anxiety, adjustment to college, stress management, and substance abuse may visit the Health and Wellness Center to chat, confidentially, with licensed mental health professionals who provide services free of charge to current SPC students. Call or visit on Levelland Campus 806-716-2529 from 8:00 am – 4:00 pm. Students wanting to set up a counseling session will have an option to be seen face-to-face or teleconference session via Doxy.me or Zoom platform. Both students and Health and Wellness employees will wear a mask during face-to-face appointments. The number of people in an office will be limited to allow for safe social distancing. Signs are posted on the front door advising students not enter if they are showing signs of illness. Students will be escorted to an appropriate office to ensure social distancing is maintained. Any student in need of food or other essentials may visit the food pantry on Levelland Campus. Students can contact Dee Dee Odorizzi (806-716-2236) for more information.

- **<u>COVID:</u>** Consistent with the latest CDC recommendations, we have revised our guidance for students, faculty, and staff who have a known exposure or have tested positive. Anyone with a known exposure should wear a mask for 10 days and should seek a COVID-19 test on day five after exposure. If you test positive or develop symptoms, you should immediately self-isolate and seek a COVID-19 test. Please immediately notify your instructor, supervisor, and DeEtte Edens, Associate Director of Health and Wellness, any time you test positive for COVID-19. Anyone who tests positive is required to self-isolate for five days. Following the five-day isolation period, if you are asymptomatic or your symptoms are resolving, you may return to work or class but should wear a mask for five additional days. If you are still symptomatic, please contact DeEtte Edens at dedens@southplainscollege.edu or 806-716-2376 prior to your return date.

Tutoring Information
SPC Tutors Tutoring is FREE for all currently enrolled students. Make an appointment or drop-in for help at any SPC location or online! Visit the link below to learn more about how to book an appointment, view the tutoring schedule, and view tutoring locations.

http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php

Tutor.com You also have 180 FREE minutes of tutoring with Tutor.com each week, and your hours reset every Monday morning. Log into Blackboard, click on the tools option from the left-hand menu bar. Click on the Tutor.com link and you will automatically be logged in for free tutoring. You may access tutor.com tutors during the following times: Monday – Thursday: 8pm-8am 6pm Friday – 8am Monday morning For questions regarding tutoring, please email tutoring@southplainscollege.edu or call 806-716-2538.

<u>This is my first semester using Proctorio</u>, which is an online cheating prevention program. It is "a remote proctoring service software that works within your web browser to monitor test takers for suspicious behavior."

Cheating has become rampant in online college courses. At SPC, we strive to maintain a learning environment that maintains a high level of academic integrity. In the past, I've tried different techniques with limited success. This program comes highly recommended from other instructors, so I'm looking forward to seeing how well it works.

Proctorio is actually a Google Chrome extension, so you'll need to start by downloading Google Chrome. Then, go to **http://getproctorio.com** to download and install the extension.

<u>USING PROCTORIO FOR ONLINE EXAMS:</u>

All online exams will be taken using a program called Proctorio. Students will be required to use this webcam software that records video & audio while taking exams.

A. You will need the following to use Proctorio:
1) An **embedded webcam** (You can use a hand-held mirror to do the room scan OR you're welcome to use an **external webcam.**
2) A **computer microphone**
3) **Chrome browser installed on your computer**

4) **Proctorio installed on your computer**
To download this software, please go to https://proctorio.com/support and follow the steps listed there to install the software.
    See the Blackboard **Course Resources** page to download this link.

B. At the START of the online exam, you will be required to do a ROOM SCAN:

1)   The room scan means you will **show your desk surface, room, and walls** using a webcam.
 This can be done using the embedded webcam itself or a with a large hand-held mirror
if the webcam is external.

2)   You MUST do the parts of the room scan SLOWLY and do the scan at least TWICE.

3)   If you do not do the room scan properly, penalties on the test grade may be taken.

C. The ROOM SCAN must show the following:
- That the area you are taking the exam is clean- **no notes, class materials, phones, or other technology** is close by. Please flatten out any covers if you are sitting on a bed.
- The **desk surface is clean** with no notes, reviews, phones, etc. of any kind.
- The walls in the room (including behind the computer) do not contain notes.
- There are no other adults in the room.
- If using scratch paper, show 1 piece of blank paper (front and back).
    o   This will need to be shown at the end of the exam as well.

D. To watch examples of a webcam room scan, see the following YouTube links:
- Using an embedded webcam: https://www.youtube.com/watch?v=HAbnOt0cNOs
- Using an external USB webcam: https://www.youtube.com/watch?v=P1euOWRpTzA
- These links are available on the Blackboard **Course Resources** page.

E. If you run into technical problems during an exam: Contact me (Ms. Simpson) first. If I don't respond within a few minutes, go to the Blackboard link to download Proctorio, scroll down the page and open a live chat with a 24/7 Proctorio support staff.   Please be patient but contact the Proctorio support staff if I don't reply after about 10 minutes. With many students taking the exam, there may be a delay in my response.

F. While Taking the Exam:
1)   After showing the room scan, the webcam needs to be **able to see your head and arms** for the duration of the exam. Your **full face must be visible**.
2)   Once the exam begins, you will **not be able to leave the room**.
3)   During the exam, the Proctorio software will **lock-down the web-browser** and prevent any internet tabs from being open.

G.   PENALTIES for Certain Conduct During Online Testing:

The following table lists conduct requirements for online exams, as well as consequences for conduct violations:

Exam conduct requirement	Consequence for violation of exam conduct
Correct placement of webcam	A 30% penalty will be given for incorrect webcam placement. See the instructional video in the course website for a demonstration of correct webcam placement.
Complete room scan	A 30% penalty will be given for an incomplete or insufficient scan of the testing environment. See the list above and/or instructional video on Blackboard for a demonstration of how to completely scan your testing environment.
Exam conduct requirement	Consequence for violation of exam conduct
Microphone turned on and recording	A 30% penalty will be given for an exam taken without the microphone being turned on and recording throughout the entire exam.
Sufficient lighting of the testing environment	A 30% penalty will be given for an exam taken without enough lighting for the instructor to assess the testing environment.
Student remains in webcam view during exam	A student who leaves the webcam view during an exam for any reason will receive a zero for that exam.
No unauthorized materials near desk area	A student who has any unauthorized materials (books, notes, phone, another computer, etc.) near the testing area will receive a zero for that exam.
No talking with others during the exam or playing of music or other audio recordings.	A student who has any music or audio recordings playing during exams, or who talks with any adult for any reason during the exam, will receive a zero for that exam.
The exam is taken in an approved proctored environment	Any exam taken without the webcam software will receive a zero.

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Course Calendar

The instructor reserves the right to adjust the calendar
based on instructional purposes and class needs

DATE	ASSIGNMENT	PAGES

| *Discussion posts are due each Thursday before 11:55 pm.* | | *15 points each* |

WEEK 1: Jan. 18th -20th

        Introduction to the course, textbook preview
        Greek, Renaissance, Elizabethan Drama   ppt
        Life and Times of William Shakespeare   ppt

WEEK 2: Jan. 24th- 27th

        Research Paper 1 Assignment
        MLA Format   ppt
        Hamlet, Prince of Denmark   Act I   1396

WEEK 3: Jan 31st - Feb. 3rd

        Hamlet, Prince of Denmark   Act II   1418
        MLA format review   ppt
        Hamlet, Prince of Denmark   Act III   1436

WEEK 4: Feb. 7th -10th

        Hamlet, Prince of Denmark Act IV   1459
        Hamlet, Prince of Denmark Act V   1477
        First quiz

WEEK 5: Feb. 14th - 17th

        Research writing
        The Elements of Fiction & Lit Crit   ppt
        "A Rose for Emily"   658
        "Hills Like White Elephants"   665
        Research Paper 1 Due
        Research Paper 2 Assignment

WEEK 6: Feb. 21st - 24th

        "Cask of Amontillado"   173
        "Barn Burning"   217
        "Job History"   308

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Remember: Discussion posts are due each Thursday before 11:55 pm.   15 points each

WEEK 7: Feb 28th - March 3rd
"The Shroud"	77
"A & P"	163
"Lusus Naturae"	260

WEEK 8: March 7th -10th
"Death by Landscape"	handout
"Volar"	306
"Black Box"	355
"The Jewelry"	688
"The Story of an Hour"	568
"The Yellow Wallpaper"	571
"A Jury of Her Peers"	582
Second quiz	

March 14th – 20th   **Spring Break**:   *No Classes*

WEEK 9: March 21st – 24th
Appreciating Poetry	ppt
"Richard Cory"	735
"Dover Beach"	799
"My Papa's Waltz"	857

WEEK 10: March 28th – 31st
"To His Coy Mistress"	808
"The Passionate Shephard to His Love"	803
"The Nymph's Reply to the Shephard"	804

WEEK 11: April 4th – 7th
Robert Frost	
"Out, out…!"	736
"Acquainted with the Night"	952
"The Road not Taken"	892
"Stopping by Woods"	1143
"Fire and Ice"	1143
Third quiz	

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Remember: Discussion posts are due each Thursday before 11:55 pm.   15 points each

WEEK 12: April 11th – 14th

"After Apple-Picking"	link
"Birches"	link
"Mending Wall"	link
"The Runaway"	link
"Dust of Snow"	link

WEEK 13: April 18th – 21st

Emily Dickinson	
"Because I Could Not Stop for Death"	872
"Wild Nights – Wild Nights!"	1022
"'Hope' is a Thing with feathers"	1023
"Tell the Truth but tell it slant---"	1025
"I stepped from plank to plank"	1025

Research Paper 3 – Due

WEEK 14: April 25th - 28th

John Donne	IPR
"Death, Be Not Proud"	1136
"The Flea"	807
"The Sun Rising"	810
"Song"	1137
"Batter My Heart, Three-Personéd God"	879

WEEK 15: May 2nd – 5th

William Wordsworth	
"London, 1802"	873
"The World is Too Much With Us"	969
"Nuns Fret Not"	969
"I Wandered Lonely as a Cloud"	736

Fourth quiz

May 9th – 12th   # Final Exams