

## Fundamentals of Mathematics I – MATH 1350.151

1. Read the entire syllabus very carefully! When you are finished reading, scroll back to this page and reread # 1 – 5.
2. Open the Assignment List/Course Schedule document located in Blackboard under Getting Started as well as under Course Information. Read the Assignment List!
3. Print the Assignment List/Course Schedule, and put it in a place where you can refer to it often.
4. Send me a message through Blackboard in which you state the following: “I read the entire syllabus, and I accept all of its requirements. I printed the Assignment List.” Type your name at the bottom of the message. Send it to me by Thursday, January 16, 11:00 am. This message will count as your first homework grade. If it is late, I will deduct 10 points per day.
5. Register for MyMathLab by clicking on the MyMathLab tab in Blackboard. You must use the link provided in Blackboard to enter my course in MML. Directions on purchasing MML are provided in the class policies below.

**South Plains College**  
**Common Course Syllabus: MATH 1350**  
**Revised December 2019**

**Department:** Mathematics, Engineering, and Computer Science

**Discipline:** Mathematics

**Course Number:** MATH 1350

**Course Title:** Fundamentals of Mathematics I

**Available Formats:** conventional and internet

**Campuses:** Levelland

**Course Description:** This course is intended to build or reinforce a foundation in fundamental mathematics concepts and skills. It includes the conceptual development of the following: sets, functions, numeration systems, number theory, and properties of the various number systems with an emphasis on problem solving and critical thinking.

**Prerequisite:** Successful completion with a grade of 'C' or better in MATH 1314.

**Credit:** 3 **Lecture:** 3 **Lab:** 0

**Textbook:** *A Problem Solving Approach to Mathematics for Elementary School Teachers*, Billstien, Libeskind, and Lott, 2018, 13<sup>th</sup> Edition, Pearson Education.

**Supplies:** Please see the instructor's course information sheet for specific supplies.

**This course partially satisfies a Core Curriculum Requirement:** Mathematics Foundational Component Area (020)

**Core Curriculum Objectives addressed:**

- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Empirical and quantitative competency skills**—to manipulate and analyze numerical data or observable facts resulting in informed conclusions

**Student Learning Outcomes:** Upon completion of this course and receiving a passing grade, the student will be able to:

1. Explain and model the arithmetic operations for whole numbers and integers.
2. Explain and model computations with fractions, decimals, ratios, and percentages.
3. Describe and demonstrate how factors, multiples, and prime numbers are used to solve problems.
4. Apply problem-solving skills to numerical applications.
5. Represent and describe relationships among sets using the appropriate mathematical terminology and notation.
6. Compare and contrast structures of numeration systems.

**Student Learning Outcomes Assessment:** A pre- and post-test questions will be used to determine the extent of improvement that the students have gained during the semester

**Course Evaluation:** There will be departmental final exam questions given by all instructors.

**Attendance Policy:** Attendance and effort are the most important activities for success in this course. Records of your attendance are maintained throughout the semester. Five (5) absences, *for any reason*, are allotted to the student for the semester. Tardies count as one-half (1/2) of an absence. Tardies will be applied for consistently being late to class, as deemed by the instructor and leaving class early. If this number is exceeded, the instructor has the right to drop you with a grade of F or an X, depending on their discretion.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain an unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

**Student Code of Conduct Policy:** Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

**Diversity Statement:** In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

**Disability Statement:** Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

**Nondiscrimination Policy:** South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

**Title IX Pregnancy Accommodations Statement:** If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your

education. To [activate](#) accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact the Director of Health and Wellness at 806-716-2362 or [email cgilster@southplainscollege.edu](mailto:cgilster@southplainscollege.edu) for assistance.

**Campus Concealed Carry:** Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations and Frequently Asked Questions, please refer to the Campus Carry page at: <http://www.southplainscollege.edu/campuscarry.php>  
Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

**SPC Bookstore Price Match Guarantee Policy:** If you find a lower price on a textbook, the South Plains College bookstore will match that price. The difference will be given to the student on a bookstore gift certificate! The gift certificate can be spent on anything in the store.

If students have already purchased textbooks and then find a better price later, the South Plains College bookstore will price match through the first week of the semester. The student must have a copy of the receipt and the book has to be in stock at the competition at the time of the price match.

The South Plains College bookstore will happily price match BN.com & books on Amazon noted as *ships from and sold by Amazon.com*. Online marketplaces such as *Other Sellers* on Amazon, Amazon's Warehouse Deals, *fulfilled by* Amazon, BN.com Marketplace, and peer-to-peer pricing are not eligible. They will price match the exact textbook, in the same edition and format, including all accompanying materials, like workbooks and CDs.

A textbook is only eligible for price match if it is in stock on a competitor's website at time of the price match request. Additional membership discounts and offers cannot be applied to the student's refund.

Price matching is only available on in-store purchases. Digital books, access codes sold via publisher sites, rentals and special orders are not eligible. Only one price match per title per customer is allowed.

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.

South Plains College  
Department of Mathematics and Engineering  
MATH FOR TEACHERS I: 1350.151  
Spring 2020 Course Policies

Instructor: Kaylan K Thompson

Office: M111

Telephone: (806) 716-4886

Email: [kthompson@southplainscollege.edu](mailto:kthompson@southplainscollege.edu) (Once class begins, all email should be sent within Blackboard)

**Office Hours:** As listed or by appointment.

Monday	Tuesday	Wednesday	Thursday	Friday
9:00-10:00, 1:00-2:30		9:00-10:00, 1:00-2:30		10:00-1:00

**How this course is conducted:** This is an online course meaning you will access course information and respond to me and/or other students through the use of the Internet. Blackboard and MyMathLab will be used to deliver and manage this course.

### **Textbook & Materials**

**Required Materials:** This kit is free with the purchase of a new textbook at either SPC bookstore or you may also purchase it online at [pearsonmylabandmastering.com](http://pearsonmylabandmastering.com) in which you will need a credit card or PayPal. I encourage you to purchase this kit immediately. If you have not yet purchased the access code, that opportunity should be provided as you go through the registration process. There is a 2 week free trial that you may use for the first two weeks of class. MML should be accessed through the provided link in Blackboard.

### **Technical Support**

I will be glad to help you with MyMathLab (MML) and Blackboard when I can, but please contact the following for any login or technical issues:

**Blackboard:** Student support is available by emailing [blackboard@southplainscollege.edu](mailto:blackboard@southplainscollege.edu) or calling 716-2180. When emailing a request for help, include your full name, course(s) enrolled in, name of instructor(s) and a phone number where you can be reached. There are also Blackboard video tutorials available at <http://ondemand.blackboard.com/students.htm>. You can also get to these videos by logging into Blackboard and clicking the My Blackboard tab.

**MyMathLab:** <http://pearsonmylabandmastering.com/students/support>

You can email or chat online. The chat online is the fastest way to reach them. The home page for MyMathLab is <http://pearsonmylabandmastering.com>. On this page, you will see a box titled Students. In this box, you will find links for "Getting Registered" and "Support".

**MyMathLab System Requirements:** Please follow the link to see the system requirements for MyMathLab.  
<http://www.pearsonmylabandmastering.com/northamerica/mymathlab/system-requirements/>

### **Class Policies**

**Logging Into Your Course:** Under no circumstances are you allowed to give your User ID and/or passwords to anyone (for either Blackboard or MyMathLab). If someone other than you logs into this course, I will withdraw you from the course with an F, regardless of the reason. If you are taking this course with a roommate, sibling, spouse, or significant other, you must inform me of this immediately. Failure to disclose this information could result in your being withdrawn from this course with an X or F.

**Attendance Policy:** Attendance is monitored through the completion of assignments. Whenever you have 5 missed assignments, the instructor may withdraw you from the course with a grade of X or F. Just logging in does not keep you compliant. You must be turning in work!

**Calculators:** You may use a scientific or graphing calculator. However, there will be portions of the paper exams that will be “no calculator”.

**Academic Integrity:** It is the aim of South Plains College to foster a spirit of complete honesty and a high standard of integrity. Please refer to the SPC General Catalog policy under “Academic Integrity” and “Student Conduct” regarding consequences for cheating and plagiarism. This is an online environment, and others will see your responses to discussion posts. Do not post any pictures or data that others may find offensive. You are expected to work alone on all tests and quizzes. You may use your textbook and notes for assistance. If you choose to cheat on any test, you will be withdrawn immediately from this class with a grade of F. Whether you copy someone else’s work or you allow someone to copy your work is immaterial. Cheating of any type is not tolerated.

**Computer Issues:** If your personal computer becomes “disabled”, there are computer labs on the Levelland and Reese campuses, which you may use to access this course. Please remember that it is your responsibility to have a backup plan in place in case your computer goes down. Do not wait until it is a crisis situation! Computer problems, mechanical failures, Internet service issues, etc. do not constitute excuses for late submission of work. Deadlines will NOT be altered. This means that you should not wait until the last minute to work on assignments! All assignments are due at 11:00 am. I suggest that you try to turn in assignments the night before the due date, so that if you have technical issues, you will have time to deal with those issues and still get your assignments in on time. If the SPC server is down, you may access MyMathLab directly at <http://pearsonmylabandmastering.com>.

**Netiquette:** No profanity under any circumstances! Respect and courtesy is required at all times. Even though we are not meeting face to face, I still expect formal/polite classroom decorum, as do your classmates. Students who decide to insult, embarrass, intimidate, or coerce other students or me will be dropped from this course immediately.

**Withdrawal:** If you are administratively withdrawn from this class, you will receive an F or X at my discretion. If you wish to withdraw from the course for any reason, you must contact the admissions office. If you live in Lubbock or Levelland, you will need to go to the admissions office (Levelland or Reese Campus) to drop the class. If you do **not** live in Lubbock or Levelland, contact the Registrar’s Office (806-716-2371) for further instructions. Please send me an email telling me you are withdrawing and why. If you drop this class, a W does not become effective until you complete the required steps with the admission’s office. Until I receive official notification of your withdrawal, you are still on my class roll and are subject to being dropped with an F.

**Communication:** All email should be sent through Blackboard. From Monday through Thursday, I will respond to your email within 24 hours. If you email me after 12 noon on Friday, you may not hear from me until after 9 am Monday morning, so do not wait until it is an emergency to email me. I do not guarantee a response to email during SPC scheduled school holidays.

<b>Grading Policy:</b>	TEKS Investigation Project	5%
	Homework Average	10%
	Quiz Average	10%
	Unit Exam Average (4 tests)	60%
	Final Exam	15%

<b>Grading Scale:</b>	A: 90 and above	D: 60 – 69
	B: 80 – 89	F: 59 or below
	C: 70 – 79	

You may access your grades at any time during the course by looking at the gradebook in Blackboard. There is also a gradebook in MyMathLab. The gradebook in MML will **only** give you the average for the assignments completed in MML. Those grades are imported into the gradebook in Blackboard. The gradebook in Blackboard will give you your course grade for all of the assignments completed (MML and Blackboard assignments). If you have an assignment that says past due, that assignment has not been included in calculating the overall average. Once I submit a zero for the assignment, then it will be included in the average. Here is the formula for calculating your course average:  $(TEP * .05) + (HW Avg * .10) + (Quiz Avg * .10) + (Test Avg * .60) + (Final * .15)$ . Work hard throughout the semester! I do not curve test grades for any reason. I also do not allow any one student to be a special case. Do not ask for extra points or for me to bump up your grade at the end of the course. You must *earn* all points that you receive.

All assignments completed in MML will be graded instantly as they are submitted. For assignments outside of MML, grades and feedback on work from the instructor will be provided within one week after the assignment's due date.

### **Assignments**

Most assignments will be completed in MyMathLab (MML), but a few will be located in Blackboard. Please be aware of deadlines because once deadlines have passed, you will no longer have access to those assignments. You may turn your work in early if you wish. Each test, including the final, will open one week prior to its deadline. Deadlines will not be changed for any reason!

**Homework:** There will be 26 homework assignments in MML. These homework assignments will include some media problems in which you might have to view videos and PowerPoints or participate in animations or eManipulatives. As long as you complete these media problems, you will receive credit for them. They should be very helpful for learning the material in that section. Homework problems given in MML may be reworked as many times as you wish, before the deadline, to get a 100 on the assignment. I encourage you to take advantage of this opportunity. After watching the videos, if you are still not sure how to work the problems, use the tab that says "Question Help" and click on "Help Me Solve This" or "View an Example". There will also be a few worksheets that will count as homework grades. These are located in Blackboard within the Units folders. These will require that you print the assignment, work them out, scan your work, and email it back to me.

**Discussions:** There will be 3 discussion topics throughout the semester that are located in Blackboard and will count as homework grades. You can get to these from the Discussions link or from the Units folders. You will have to make one new post, including all the required information, and at least one reply for each discussion. As long as you do so, you will receive a 100.

**Quizzes:** Quizzes will be given in MML. You may submit quizzes two times, and the highest of the two grades will be counted. When you open a quiz, you will have 80 minutes to complete it unless you open a quiz less than 80 minutes before the deadline. For example, if you open a quiz 10 minutes before the deadline, then you only have 10 minutes to complete the quiz. You may use your textbook, homework, and notes. You will be allowed to review quizzes immediately after submitting them.

### **Tests:**

**MML Tests:** Unit 1, unit 3, and unit 4 tests will be given in MML and may be submitted only once. To access a test, login to **MyMathLab**, click the link for our course, and choose **Quizzes & Tests**. A link to the test will be found at the top of the page under All Quizzes and Tests, **not** under the heading Sample Tests and Quizzes. Tests are password protected. Each test will have a different password that I will e-mail to you in **Blackboard** the day before the test is released. Those tests will open one week prior to their due dates. When you open a test, you will have **two** hours to complete it unless you open an exam less than two hours before the deadline. You may use a hard copy of the textbook, problems that you have written down from homework or quizzes, and notes, but you will not be able to access assignments or the book in MyMathLab during the test. If you click outside of the test, you will be locked out. You will be allowed to review tests immediately after submitting them.

You may not need all the time, but you will want to schedule the full amount of time just in case you do need it. The tests are not printable. You must remain connected to the Internet and logged into **MyMathLab** for the duration of each test. Change the sleep settings on your computer while testing. Do not allow your computer to go to sleep or hibernate during a test.

It is critical that you use a reliable computer with a trustworthy Internet connection to take tests. You should reboot your computer before beginning a test. All other applications should be closed as you complete a test. If your computer is "glitchy," do not use it to take tests. If your Internet connection is "spotty," do not use it to take tests. Make plans to use a computer in one of the SPC labs if you do not trust either your computer or Internet connection.

If you are disconnected from your computer or bumped out of a test due to Internet outage, computer malfunction, or program interruption, you will be locked out of your test until I re-enable your test access. I am the only person who can restart your test. Do not contact Pearson. If this occurs, immediately login to **Blackboard** and send me an e-mail telling me the details of your situation.

**Paper Tests:** **Unit 2 test** and the **final exam** will be paper exams. There will be a 2 day window in which you will be able to take these exams. Details on dates and locations are located on the course schedule. You may use both sides of one 3x5" notecard during the exam filled with any information that you feel is helpful.

**TEKS Investigation Project:** The specific instructions for the lesson plan will be posted in Blackboard in the TEKS Investigation Project folder.

**Final Exam:** The final exam is comprehensive. It will cover all the sections for which homework was assigned. There are no exemptions from the final exam. Your grade for the course will be posted on CampusConnect after all students have completed the final.

**Notes:** In each unit on blackboard, you will find a set of blank notes for each section covered. There will also be a screencast posted of me teaching each section problem in detail. It is your job to print each set of notes and fill them out by watching the screencast. At the end of each unit, you will have the opportunity to scan and email me your filled out notes for a free 100% homework grade.

**Suggestion for Learning the Material in this Course:**

1. Look at the Assignment List/Course Schedule to see what section is covered on the homework. For example, you will see that Homework 1 covers section 1-1.
2. Click the Units link in Blackboard and look under Unit 1.
3. Print the notes for section 1-1. Watch the video for section 1-1 and fill out the notes.
4. Read the recommended pages out of the textbook for this section.
5. Attempt the MML Homework 1 assignment. If you have trouble, you may use the "Question Help" option available for each MML homework problem. Remember, you can attempt the homework problems as many times as you would like in order to get this grade to 100%.
6. If there are other assignments related to the 1-1 learning outcomes, complete those assignments.
7. Move to the section listed under Homework 2 and repeat this process.
8. When it comes time for quizzes or tests, you may study the homework by clicking on the assignments in the MML gradebook.

**Now scroll back to the top and reread # 1 – 5!**